



SOLS 24/7 Training Centre

Rules & Regulations – Volunteer/ Interns

These rules and regulations are put in place to enable Volunteers and Interns understand the standard of discipline at SOLS 24/7 Training Centres. Adherence to the rules and regulations will help Volunteers and Interns connect with the students and organization in a holistic manner.

The rules and regulations are put in place to provide a good example for the students, many of whom are struggling with discipline and living a balanced, principled life.

Smoking, Alcohol, Drugs:

1. No possession or usage of cigarettes, alcohol or drugs is permitted in the school grounds.
2. Volunteers/Interns may not loiter outside or enter school grounds while intoxicated or smoking.
3. Volunteers/Interns may not smoke; drink alcohol near the school and/or with students.
4. While volunteering in the school, Volunteers/Interns are required to be drug-free.

Relationships:

5. Volunteers/Interns are not permitted to suggest, encourage or participate in romantic or sexual gestures and relationships with students/in front of students.

Race, Religion, Politics:

6. No discussion of politics, race and religion that are discriminatory in nature, or will create tension, anger, abuse, inferiority, negativity or arrogance and superiority.
7. Volunteers/Interns are not permitted to proselytize.
8. Volunteers/Interns should be sensitive and respectful to the cultural differences of the country they are volunteering in. To pay due respect to the religious beliefs, customs and habits of the population and conduct themselves accordingly.

Travel:

9. Volunteers/Interns may not take leave without approval from the Program Director first.
10. Volunteers/Interns who wish to travel during weekends have to report their plans to the person in charge and/or Program Director before leaving.

Dress Code:

While engaged in teaching activities, volunteers should be dressed appropriately at all times.

11. Volunteers/Interns with tattoos are encouraged to wear clothes that can conceal the tattoo as far as possible during school days.
12. For male volunteers/interns: Not to be in the presence of female students bare-chested or only in boxers/briefs.
13. For female volunteers/interns: No cleavage-bearing tops, micro-mini shorts or skirts, midriff-bearing tops.
14. No symbols or slogans representing a racist, anti-government or violent group (example: No gang symbols, Nazi symbols, Cult symbols).
15. Male volunteers/interns are to have their hair kept in a neat style during school days. If they have long hair, it is to be tied.
16. Facial piercings are to be removed during school days.

School Activities:

17. Volunteers/Interns are required to follow and be fully involved in the school program and timetable.
18. Volunteers/Interns are required to be punctual for devotionals (strongly encouraged to attend), meetings, and classes.
19. The syllabus and guidelines of SOLS 24/7 and its curriculum are to be adhered to fully.
20. Volunteers and Interns are not permitted to use their own methodologies, material and procedures to replace SOLS 24/7's established education and administrative system.
21. Volunteers/Interns are required to obtain the written approval from the person in charge and the Program Director before using their own material, methodologies and/or procedures.
22. Capital punishment is not permitted.